

## COMMERCIAL OFFER

Dear Sir / Madam

«BOOKER» would like to introduce to your Company the pack of the following services:

- accounting and bookkeeping
- HR administration processing
- financial, statistic and tax reporting

Basic advantages of «BOOKER» are:

- working experience in accounting - over 14 years
- individual organization of interaction with client
- flexible pricing
- client recommendations

At the present moment our prices are the following:

- **“Minimal” package – 50 000 KZT per month** (basic accounting and tax reporting, on-line consulting)
- **“Standard” package –75 000 KZT per month** (“Minimal” package plus additional works with Tax committee, accounting policy, source paperwork arrangement and delivery, etc.)
- **“Extended” package – 90 000 KZT per month** (“Standard” package plus individual adjusting of reporting, tax adjustments, etc)
- **“Premium” package – 150 000 KZT per month** (“Extended” package plus financial management works such as tax planning, cash flow and expenses optimization)

The complete price –list for our services you could find on our web site [www.booker.kz](http://www.booker.kz) .

We really appreciate for having your attention on our company. We believe that we could help to your company to minimize expenses for accounting process and increase book-keeping efficiency and accuracy in the same time.

Respectfully yours,

«BOOKER»